

## Application to vary a premises licence under the Licensing Act 2003

### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.  
 If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.  
 You may wish to keep a copy of the completed form for your records.

WE Star Pubs & Bars Limited

*(Insert name(s) of applicant)*

**Being the premises licence holder, apply to vary a premises licence under S34 of the Licensing Act 2003 for the premises described in Part 1 below.**

<b>Premises Licence Number</b> LEIPRM0896
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#### Part 1 – Premises Details

<b>Postal address of premises or, if none, ordnance survey map reference or description</b> Donkey 203 Welford Road
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<b>Post Town</b>	Leicester	<b>Postcode</b>	LE2 6BH
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Telephone number at premises	
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Non-domestic rateable value of premises	£9,500
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#### Part 2 - Applicant Details

<b>Daytime contact telephone number</b>			
<b>E-mail address (optional)</b>			
<b>Current postal address if different from premises address</b>	3-4 Broadway Park South Gyle Broadway Edinburgh		
<b>Post Town</b>	Edinburgh	<b>Postcode</b>	EH12 9JZ

**Part 3 - Variation**

Do you want the proposed variation to have effect as soon as possible?  Yes  No

If not do you want the variation to take effect from 

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Day Month Year

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see guidance note 1)  Yes  No

**Please describe briefly the nature of the proposed variation** (please read guidance note 1)

- To extend the hours for sale of alcohol, live music and recorded music on Monday and Tuesday until 02:00am, on Wednesdays and Thursdays until 04:00am and on Friday and Saturdays until 05:00am.
- To extend the opening hours on Monday and Tuesday until 02:30am, on Wednesdays and Thursdays until 04:30am and on Friday and Saturdays until 05:30am.
- To remove the existing non-standard timings and replace with new non-standard timings for Christmas Eve, Boxing Day, New Year's Eve and Bank Holiday Sundays.
- To add additional conditions to the premises licence under Annex 2.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend. 

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#### Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful

##### **Provision of regulated entertainment**

Please tick yes

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g)  
(if ticking yes, fill in box H)

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Supply of alcohol** (if ticking yes, fill in box J)

**In all cases complete boxes K, L and M**

A

<b>Plays</b> Standard days and timings (please read guidance note 8)			<b><u>Will the performance of a play take place indoors or outdoors or both – please tick</u></b> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 5)		
Mon					
Tue			<b><u>State any seasonal variations for performing plays</u></b> (please read guidance note 6)		
Wed					
Thur			<b><u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u></b> (please read guidance note 7)		
Fri					
Sat					
Sun					

**B**

<b>Films</b> Standard days and timings (please read guidance note 8)			<b>Will the exhibition of films take place indoors or outdoors or both – please tick</b> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 5)		
Mon					
Tue			<b>State any seasonal variations for the exhibition of films</b> (please read guidance note 6)		
Wed					
Thur			<b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 7)		
Fri					
Sat					
Sun					

C

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 8)			<b><u>Please give further details</u></b> (please read guidance note 5)
Day	Start	Finish	
Mon			
Tue			<b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 6)
Wed			
Thur			<b><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u></b> (please read guidance note 7)
Fri			
Sat			
Sun			

D

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 8)			<b><u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 5)		
Mon					
Tue					
Wed			<b><u>State any seasonal variations for boxing or wrestling entertainment</u></b> (please read guidance note 6)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u></b> (please read guidance note 7)		
Sat					
Sun					

## E

Live music Standard days and timings (please read guidance note 8)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>
Day				Start	Finish
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	No change	02:00	Both	<input type="checkbox"/>	
Tue	No change	02:00			
			<b><u>Please give further details here</u></b> (please read guidance note 5)		
Wed	No change	04:00	Both	<input type="checkbox"/>	
Thur	No change	04:00			
			<b><u>State any seasonal variations for the performance of live music</u></b> (please read guidance note 6)		
Fri	No change	05:00	Both	<input type="checkbox"/>	
Sat	No change	05:00			
Sun	No change	No change			
			<b><u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 7)		
			An additional hour to the terminal hour on Christmas Eve, Boxing Day, and Bank Holiday Sunday.		
			New Year's Eve permitted hours from commencement of opening hours on New Year's Eve to the close of opening hours on New Year's Day.		



F

<b>Recorded music</b> Standard days and timings (please read guidance note 8)			<b>Will the playing of recorded music take place indoors or outdoors or both – please tick</b> (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 5)		
Mon	No change	02:00			
Tue	No change	02:00			
			<b>State any seasonal variations for the playing of recorded music</b> (please read guidance note 6)		
Wed	No change	04:00			
Thur	No change	04:00			
			<b>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</b> (please read guidance note 7)		
Fri	No change	05:00			
			An additional hour to the terminal hour on Christmas Eve, Boxing Day, and Bank Holiday Sunday.		
Sat	No change	05:00			
			New Year's Eve permitted hours from commencement of opening hours on New Year's Eve to the close of opening hours on New Year's Day.		
Sun	No change	No change			

**G**

<b>Performances of dance</b> Standard days and timings (please read guidance note 8)			<b>Will the performance of dance take place indoors or outdoors or both – please tick</b> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here</b> (please read guidance note 5)		
Mon					
Tue					
Wed			<b>State any seasonal variations for the performance of dance</b> (please read guidance note 6)		
Thur			<b>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</b> (please read guidance note 7)		
Fri					
Sat					
Sun					

H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 8)			<b><u>Please give a description of the type of entertainment you will be providing</u></b>		
Day	Start	Finish	<b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 4)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<b><u>Please give further details here</u></b> (please read guidance note 5)		
Wed					
Thur			<b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 6)		
Fri					
Sat			<b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 7)		
Sun					

Late night refreshment Standard days and timings (please read guidance note 8)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input checked="" type="checkbox"/>
Mon	No change	No change	<b><u>Please give further details here</u></b> (please read guidance note 5)		
Tue	No change	No change			
Wed	No change	No change	<b><u>State any seasonal variations for the provision of late night refreshment</u></b> (please read guidance note 6)		
Thur	No change	No change			
Fri	No change	No change	<b><u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u></b> (please read guidance note 7)  An additional hour to the terminal hour on Christmas Eve, Boxing Day, and Bank Holiday Sunday.  New Year's Eve permitted hours from commencement of opening hours on New Year's Eve to the close of opening hours on New Year's Day.		
Sat	No change	No change			
Sun	No change	No change			

J

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 8)			<b>Will the supply of alcohol be for consumption (Please tick box)</b> (please read guidance note 9)	On the premises	<input type="checkbox"/>			
				Off the premises	<input type="checkbox"/>			
				Both	<input checked="" type="checkbox"/>			
Day	Start	Finish	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 6)					
Mon	No change	02:00						
Tue	No change	02:00						
Wed	No change	04:00						
Thur	No change	04:00				<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 7)  An additional hour to the terminal hour on Christmas Eve, Boxing Day, and Bank Holiday Sunday.  New Year's Eve permitted hours from commencement of opening hours on New Year's Eve to the close of opening hours on New Year's Day.		
Fri	No change	05:00						
Sat	No change	05:00						
Sun	No change	No change						

K

<p><b>Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children</b> (please read guidance note 10)</p> <p>NONE</p>
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L

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 8)			<b>State any seasonal variations</b> (please read guidance note 6)
Day	Start	Finish	
Mon	No change	02:30	
Tue	No change	02:30	
Wed	No change	04:30	
Thur	No change	04:30	
Fri	No change	05:30	
Sat	No change	05:30	
Sun	No change	No change	

  

<b>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 7)		
An additional hour to the terminal hour on Christmas Eve, Boxing Day, and Bank Holiday Sunday.		
New Year's Eve permitted hours from commencement of opening hours on New Year's Eve to the close of opening hours on New Year's Day.		

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes please fill in reasons for not including the licence, or part of it, below

Reasons why I have failed to enclose the premises licence or relevant part of premises licence

**M-** Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation

**a) General – all four licensing objectives (b,c,d,e) (please read guidance note 11)**

The premises currently operates as a live music venue and has done for multiple years, they welcome bands from all over and have always been known as a large music venue. During their time in operation, we are not aware of any complaints received against the premises and the venue has always worked with local neighbours to ensure that no nuisance is caused.

Given the changes proposed, we have carefully considered the application, the effect on the licensing objectives and the Council's Licensing Policy. The purpose for seeking later hours would allow the customers to continue their night in a safe and comfortable environment and give the premises slightly more flexibility around trading.

This variation application has also been submitted to update the premises licence conditions to ensure that they are suitable for the style of operation at the premises. We have taken the opportunity to offer an updated bespoke operating schedule to the hours proposed which has been carefully crafted ensuring it is robust, clear, appropriate and enforceable.

Considering the above, we believe that the variation would not have an adverse impact on the licensing objectives, and we believe that the measures proposed are adequate and will ensure the premises promote the licensing objectives.

Please see additional conditions we will be implementing as part of the variation:

**b) The prevention of crime and disorder**

1. If the premises is open beyond 01:30am Monday to Wednesday or beyond 02:30am Thursday to Saturday, the need for door supervisors will be assessed by way of a risk assessment carried out by the Designated Premises Supervisor or nominated person and cognisance will be taken of any Police advice.
2. Where SIA registered door supervisors are use at the premises, a record must be kept of their SIA registration number and the dates and times when they are on duty.
3. A CCTV system shall be installed at the premises. The CCTV system shall be maintained in working condition and record the premises when they are conducting licensable activities.
  - (a) All entry and exit points will be covered enabling frontal identification of every person entering in any light condition.
  - (b) The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises and will include the external area immediately outside the premises entrance.
  - (c) All recordings shall be stored for a minimum period of 31 days with date and time stamping.
  - (d) Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the entire 31-day period.
4. The Premises Licence Holder or nominated person shall ensure that all relevant members of staff receive training in their responsibilities under the Licensing Act 2003. Such training shall be documented, and records made available upon request from the Police or an authorised officer of the Licensing Authority.
5. A record of refusals shall be maintained which documents every instance that a sale of alcohol (and any other age restricted product) is refused on the premises, indicating the date and time the refusal was made, and the member of staff making the refusal. The record of refusals shall be available for inspection by authorised officers of the licensing authority, officers of the trading standards service, and officers of the police.
6. An incident log shall be kept at the premises for at least 12 months, and made available on request to a Police officer or an authorised officer of the licensing authority, which will record the following:

All crimes reported to or by the premises to the Police.

All ejections of patrons

Any incidents of crime and disorder

Seizures of drugs, offensive weapons, fraudulent ID or other items



Any faults with the CCTV system  
Any refusal of the sale of alcohol

7. Drug prevention measures must be employed, and signs displayed.

**c) Public safety**

8. The premises will have first-aid facilities available on site.

**d) The prevention of public nuisance**

9. Clear legible notices are to be displayed at all exits from the premises requesting patrons to respect the needs of local residents and to leave the premises and area quietly.
10. A direct telephone number for the premises shall be available upon request to resident in the vicinity, to call at all times the premises are open.
11. The doors (except for access and egress) and windows to the premises will be kept closed at all times when there is regulated entertainment.

**e) The protection of children from harm**

12. A 'Challenge 25' policy shall be adopted, implemented, and maintained ensuring that all members of staff are trained to refuse supply to anyone who appears to be under the age of 25 and who is seeking to obtain any age restricted product unless that person provides credible photographic proof of age evidence. Such credible evidence shall include a photograph of the customer and acceptable form of ID. Examples of acceptable ID are limited to photo card driving licence, passports, military identification, or proof of age cards bearing the 'PASS' hologram. No other evidence of age and identity may be accepted.
13. Challenge 25 posters shall be displayed at the premises.
14. Children are not permitted on the premises beyond 10pm unless attending a specific event or private function.

**Checklist:**

**Please tick to indicate agreement**

- I have made or enclosed payment of the fee ; or
- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy.
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I understand that I must now advertise my application

- I have enclosed the premises licence or relevant part of it or explanation
- I understand that if I do not comply with the above requirements my application will be rejected

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT**

**Part 5 – Signatures** (please read guidance note 12)

**Signature of applicant (the current premises licence holder) or applicant’s solicitor or other duly authorised agent (See guidance note 13). If signing on behalf of the applicant please state in what capacity.**

Signature	[REDACTED]
Date	11/11/2024
Capacity	Solicitors for and on behalf of the applicant

**Where the premises licence is jointly held, signature of 2<sup>nd</sup> applicant (the current premises licence holder) or 2<sup>nd</sup> applicant’s solicitor or other authorised agent. (please read guidance note 14). If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

<b>Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)</b>	
Savannah Courtenay Flint Bishop Limited Pinnacle House 2 Prospect Place Derby DE24 8HG	
Telephone number (if any)	[REDACTED]
<b>If you would prefer us to correspond with you by e-mail your e-mail address (optional)</b>	
[REDACTED]	